

**SPACE APPLICATIONS CENTRE, AHMEDABAD
EMERGENCY TASK FORCE TEAM (ETFT)
OXYGEN SUB COMMITTEE**

STANDARD OPERATING PROCEDURE (SOP)

Date: 12/01/2022

Availability of Cylinders:

Following Oxygen Cylinders and related accessories are available at SAC Guest house (Main campus) for use by current SAC employees/ retired SAC employees, during emergency:

1. Oxygen Cylinders-**50 Liters** Capacity along with kit - **3 (Three) Nos.**
2. The Kit contains: (1) Oxygen Flow Meter (2) Valve (3) Spanner (4) Humidifier. –
Total Available 17 (Seventeen) Nos.

Users are requested to arrange Oxygen Mask on their own, which is readily available at any medical/surgical shops.

Procedure for availing Oxygen Cylinder:

- **Doctor's recommendation, with current Oxygen level details** (in Physical or Electronic form), for the requirement of Oxygen, needs to be furnished by prospective users, **Users have to make their own arrangements for collection of these cylinders from SAC Guest House and return the same, after usage.**
- **Oxygen cylinders should be returned on high priority, after use**, to help subsequent users.
- Any damage or issue in oxygen flow meter, if observed, should be immediately brought to the notice of oxygen committee members.
- This service is rendered purely on contribution basis **and per filled cylinder usage cost of Rs. 1500/-** (Refilling, Transportation, Procurement of accessories) **needs to be borne by the user and paid at SAC Guest House Reception Counter at the time of collection of cylinder** and accessories.
- Users are requested to contact any of following committee members to collect the Oxygen Cylinders from SAC Guest House: -

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|----------------------------|---|-----------------------------|
| 1. Shri R. N. Gouda | - | 84691 14109 / 079 2691 4953 |
| 2. Shri. Deepak Singh | - | 98988 25667 / 079 2691 2232 |
| 3. Shri. Nilesh D. Makwana | - | 94294 88888 / 079 2691 5218 |
| 4. Shri. Hiren Pithva | - | 98247 87482 / 079 2691 3317 |

Disclaimer

- **SAC team will not be responsible for any issue, liabilities or eventualities (Medical, legal, monetary or otherwise), arising out of this arrangement.**
- **It may be noted that this service is being offered by SAC team in good faith, purely on voluntary basis and on humanitarian grounds.**